

<b>Committee(s):</b>	<b>Date(s):</b>
Health and Wellbeing Board	6 <sup>th</sup> November 2013
<b>Subject:</b> Health and Wellbeing Board Performance Framework	<b>Public</b>
<b>Report of:</b> Public Health Commissioning and Performance Manager	<b>For Decision</b>
<b>Summary</b>	
<p>This report sets out the agreed local performance framework for the City's Health and Wellbeing Board, along with the current Key Performance Indicators (KPIs) for inclusion within the Department of Community and Children's Services Business Plan, which were agreed by the Board in May 2013.</p> <p>The KPIs currently in place are annual measures, which will not be reporting until April 2014; therefore it is proposed that some additional new measures are also put in place to be able to monitor the progress of the Health and Wellbeing agenda on a quarterly basis throughout the rest of the financial year.</p> <p>The proposed indicators involve:</p> <ul style="list-style-type: none"> <li>• Smoking cessation</li> <li>• Exercise on referral</li> </ul> <p>It is also proposed that the indicators in relation to workforce sickness absence within the Departmental Business Plan are removed.</p> <p>It is proposed that separate indicators on air quality are developed following the report to the Health and Wellbeing Board in January.</p> <p><b>Recommendation(s)</b></p> <p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• Approve the proposed changes to the Key Performance Indicators</li> <li>• Note the local performance framework</li> </ul>	

## Main Report

### Background

1. As outlined at the Board meeting of the 4<sup>th</sup> May 2013, the Government has released three national outcomes frameworks which support and guide the work of Clinical Commissioning Groups, Local Authorities and Health and Wellbeing Boards. The frameworks are:
  - a. The Public Health Outcomes Framework (PHOF)
  - b. The NHS Outcomes Framework (NHSOF)
  - c. The Adult Social Care Outcomes Framework (ASCOF)
2. All of the indicators within the three Outcomes Frameworks are already collected and monitored by other groups or organisations: PHOF (Department of Community and Children's Services and Public Health Transition Group), ASCOF (People's Management Team within Community and Children's Services and the City and Hackney Adult Safeguarding Board, NHS (The Clinical Commissioning Group and the Health Outcomes Sub Group of the CEB). As such, HWB Members had discussed at a previous development day the potential for annual reports to the HWB (as part of the health and wellbeing strategy update) and exception reporting where one of the existing monitoring groups identifies either poor or significantly above target performance against an indicator.
3. It was therefore decided as a result of the meeting that a performance framework be developed to allow the Board to ensure that an integrated approach is taken to secure improvements in the health and wellbeing of the City's resident and worker populations.

### Current Position

4. The performance framework that was agreed by the Board was to consist of a number of separate elements:
  - Health and Wellbeing Strategy and key outcome indicators for the HWB
  - Exception Reporting
  - Annual report of the HWB
5. Exception reporting from quarter two data will be reported to the HWB at the January Board meeting
6. The Department of Community and Children's Services annual business plan was agreed by the Community and Children's Services Committee at its April 2013 meeting with actions related to public health. As a result of this, the PHOF indicators to be included within the business plan were decided by the HWB at the May 2013. These are:

Key Performance Indicators	Annual Target
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The percentage of employees who had at least one day off sick in the previous week (end of year measure)	<10%
The percentage of working days lost to sickness absence (end of year measure)	<10%
Take up of NHS Health Checks Programme by those eligible – Health checks offered (end of year measure)	100%
Take up of NHS Health Check Programme by those eligible – health check take up (end of year measure)	100%

7. It was agreed at the May HWB meeting that if national targets were not in place for the above KPIs within six months, local indicators would be developed.
8. The Environmental Health team is currently working on a project to develop evidence in support of localised strategic public health planning in the City of London with regards to air quality. This is due to report to the HWB in January, and it is anticipated that the Board will develop KPIs in respect of this following the report.

## Proposals

### Departmental Business Plan

9. The indicators outlined above for the Department of Community and Children's Services Committee all report at the end of the financial year. This makes monitoring and performance improvement difficult.
10. Additionally, some of these indicators have been modified from their previous definitions (or were previously undefined), and are no longer entirely appropriate. For example, the PHOF indicator: *The percentage of employees who had at least one day off sick in the previous week (end of year measure)* has now been populated with baseline data derived from the labour force survey. This is based on resident-only population within the City, and uses an extremely small sample. For this reason, the indicator no longer offers any useful intelligence on whether workforce health within the City is improving.
11. It is proposed that the NHS Health Check indicators be changed to quarterly monitoring rather than annual, in order to provide more up to date information.
12. It is proposed that there will be indicators added to the departmental business plan to quarterly monitor the progress of the Exercise on Referral and Smoking Cessation contracts that the City has in place. These proposed indicators are shown below.

Key Performance Indicator	Frequency of Measure
Exercise on referral – number of referrals	Quarterly

received (target 60)	
Exercise on referral – number starting first training programme (target 42 – 70% of above target)	Quarterly
Exercise on referral – number completing the programme (target 40 – 67% above of target)	Quarterly
Smoking Cessation – 85% of successful quitters with Carbon monoxide test 0-1	Progress update quarterly, annual target

### HealthWatch

13. The proposed performance indicators which are currently being agreed with HealthWatch City of London (HwCoL) are attached at Appendix 2 for information. The Board are to note that these may be subject to change and that once these are agreed they will be brought back to the Board for information.

### Children's Indicators

14. The HWB meeting in May asked the Children's Executive Board (CEB) to recommend appropriate children's indicators for inclusion in the Health and Wellbeing Strategy in the 'placeholder' section until such a time when the Government determined which national indicators form part of a child's outcome framework.
15. The CEB are currently working to agree the indicators, and these will be reported to the HWB in January.

### Summary of Proposals

16. It is proposed that
- a. The indicators in the Departmental Business Plan relating to workforce sickness absence are removed.
  - b. The NHS Health Check indicators within the Departmental Business Plan are changed to quarterly reporting from annual.
  - c. Smoking Cessation and Exercise on Referral indicators are added to the Departmental Business Plan.

### **Corporate & Strategic Implications**

17. Endorsement of the proposals in this paper will ensure that the Health and Wellbeing Board are aware of the performance of the health and social care services in the City, and that they are able to secure improvements in the health and wellbeing of the City's resident and worker populations.

## **Conclusion**

18. The Board are asked to consider the proposals outlined above, and agree the amended public health performance indicators to be taken to the Department of Community and Children's Services Committee.

## **Background Papers:**

- Report from the 7<sup>th</sup> May Health and Wellbeing Board Meeting "*Health and Wellbeing Board Performance Indicators*"

### **Appendices**

- Appendix 1 – Proposed HealthWatch Performance Indicators (to be agreed with HealthWatch City of London)

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